



MINUTES
BOARD OF DIRECTORS MEETING
1700 RIDGE ROAD
GREENVILLE, SC
JUNE 22, 2023
4:30 PM

Members Present:

Bryant Nixon, Chair
Clyde Baucom, Treasurer
Bob Ariail
Paul Hamberis
Peter Mathias
George McLeer, Sr.
Bern Mebane
Autumn Shearin

Members Absent:

Jason Strand, Vice Chair

Staff Present:

Tyler Rex, Executive Director
Angie Ballenger
David Bright
Sandy Brown

Alicia Grubel
Al Hill
Peggy White

Call to Order: A quorum was present in person and virtually, and the meeting was called to order by Bryant Nixon, Chair, at 4:30 PM.

Public Comments: There were no public comments.

Consent Agenda: Chairman Nixon read the list of Consent Agenda items for approval below:

- a. May 25, 2023 Board Minutes Draft
- b. Health and Safety Report
- c. Dashboard and Med Error Report

There was a discussion on the spike in med errors. Two-thirds of the spike was reported to be due to PRN meds that were not in the residences.

A Motion: To approve the Consent Agenda items as presented. Bob Ariail made a motion to approve, with a second by George McLeer. The motion passed unanimously.

Greenville County Policy for Board Appointees: Chairman Nixon reported Greenville County Council sent an updated Policy for Board and Commission Appointments and directed attention to Section 16: Attendance, and Section 17: Board Member Removal. The policy was provided to all Board members. It requires these sections on Board member attendance and removal be

incorporated into the Bylaws. Mr. Nixon pointed out attendance is recorded and reported to County Council, and chairpersons may not excuse an absence. The Bylaws will be revised to include the attendance and removal sections.

Financial Reports, May 2023: Clyde Baucom presented the highlights of the May financial reports.

- Balance Sheet. The Current Ratio increased from 2.95 to 3.10.
- Profit and Loss.
- Profit and Loss Comparison-All Months.
- Year/Year Comparison.
- Cash Flow Projection.
- Comparison of Cash Flows for FY22 vs. FY23.
- Contract/Vendor Summary Reports.

Annual State of the Agency / Strategic Planning Report: Mr. Rex reported the following:

- New Board member, Peter Mathias, had received Board orientation on June 19.
- George McLeer was thanked for attending a Pierburg staff meeting where Thrive enclave members were being recognized.
- The new auditors completed onsite testing on Medicaid and client and employee payroll and reported zero findings. Mr. Rex congratulated the Finance, Residential and Day departments.

The following topics in the Annual Report, June 2023 were highlighted:

- Mission
- Executive Summary
- Other FY23 Highlights
- FY23 Data
- Strategic Results
- FY23 Budget Considerations
- FY24 Goals

Budget and Cap-Ex Plan Drafts: Copies of the FY 2024 Budget and the Cap Ex Plan were provided to the Board. **A Motion: To approve the FY 2024 Budget as presented. The motion was made by Clyde Baucom with a second by Autumn Shearin. The motion passed unanimously.** Mr. Rex reported the state budget was just finalized, and a rate increase is expected but the amount is unknown at this time. It is expected that the increased revenue will cover increased expenses in health insurance and retirement. He commented the projections were based on best efforts, and it is anticipated adjustments may be necessary.

A Motion: To approve the Cap Ex Plan as presented. Bern Mebane made the motion with a second by Bob Ariail. The motion passed unanimously. Mr. Rex said the Cap Ex Plan was prepared with the help of Al Hill and the Maintenance Department. The Cap Ex includes replacement of roofs, HVACs, flooring, and cabinets in 78 residences and 5 Day programs. Vehicles will be replaced on the replacement schedule. The FY 2024 Cap Ex expenses are less than the previous year.

New Business: There was no new business.

Adjournment: The Board meeting adjourned at 5:41 PM.

Submitted by: Sandra W. Brown
Sandra W. Brown, Executive Assistant

Approved by Board of Directors: 
Bryant Nixon, Chair

8/24/2023
Date