



*MINUTES
BOARD OF DIRECTORS MEETING
1700 RIDGE ROAD
GREENVILLE, SC
FEBRUARY 23, 2023
4:30 PM*

Members Present:

Bryant Nixon, Chair
Clyde Baucom, Treasurer
Bob Ariail
Paul Hamberis
George McLeer, Sr.
Bern Mebane
Autumn Shearin
Jason Strand

Members Absent:

None

Staff Present:

Tyler Rex, Executive Director
Angie Ballenger
David Bright
Sandy Brown

Al Hill
Charles Randall

Call to Order: A quorum was present in person and virtually, and the meeting was called to order by Bryant Nixon, Chair, at 4:32 PM.

Public Comments: There were no public comments.

Community Spotlight: Mr. Emmanuel Sullivan was recognized by Tyler Rex and Angie Ballenger, Director of Day Services, and presented with an award for coordinating volunteer services for Piedmont Skills-Fountain Inn Day Services for more than 30 years. Since 1993, he has coordinated with Mt. Zion Baptist Church to provide Christmas gifts for all the Piedmont Skills-Fountain Inn individuals as well as coordinating a Christmas lunch with the Fountain Inn Activities Center.

Consent Agenda: Chairman Nixon read the list of items on the Consent Agenda for approval.

- a. January 26, 2023 Board Minutes Draft
- b. Health and Safety Report
- c. Dashboard and Med Error Report
- d. Approval of Policies 100-6, 100-8, 100-9, 100-10, and 200-1

There was brief discussion on the number of medical errors.

A Motion: To Approve the Consent Agenda items as presented. Clyde Baucom made a motion to approve the Consent Agenda with a second by Bob Ariail. The motion passed unanimously.

January 2023 Financial Reports: Clyde Baucom presented the highlights of the January financial reports.

- Balance Sheet. The Current Ratio was 2.73.
- Profit and Loss.
- Profit and Loss Comparison-All Months.
- Year/Year Comparison.
- Cash Flow Projection.
- Comparison of Cash Flows for FY22 vs. FY23.
- Contract/Vendor Summary Reports.

Shift Differential Proposal: Related documents were provided in the packet entitled “2nd & 3rd Shift Differential Proposal” and “Cost of Increased Differential.” Tyler Rex reviewed the proposal to increase the 2nd and 3rd shift differential from \$1 per hour to \$4 per hour. Data presented showed out of 80 vacancies, 66 vacancies were on 2nd or 3rd shifts, and 93 percent of overtime was on the 2nd and 3rd shifts. The costs of the increased differential were discussed. **A Motion: To approve the 2nd and 3rd shift differential from \$1 per hour to \$4 per hour as proposed. The motion was made by Autumn Shearin with a second by Bern Mebane. The motion passed unanimously.**

Room and Board Rate Increase: A memo from the SC Department of Disabilities approving the 2023 Room and Board Rate was provided. Charles Randall, Senior Accountant, reviewed the rate changes, noting most rates increased due to higher costs of food, furniture, and inflation.

A Motion: To approve the room and board rates as presented. Autumn Shearin made the motion to approve and Clyde Baucom seconded the motion. The motion passed unanimously.

Executive Director’s Report: Tyler Rex reviewed the following items provided in the Executive Director’s Report:

- **Ceremonial signing of S533,** which eliminates the payment of sub-minimum wages to individuals with disabilities in SC. Mr. Rex was invited to attend the signing in the Governor’s Office.
- **Technology Summit:** SC Human Services Providers Association held an Enabling Technology Summit in Spartanburg featuring presentations by enabling technology companies.
- **New Board Member Orientation:** Mr. George McLeer, newest Board member, participated in an orientation activity on 2/14/23. A review of the extensive orientation manual was conducted with introductory comments by Board Chair, Bryant Nixon. Following the meeting, a tour of Piedmont Skills Fountain Inn, Hughes Intermediate Care Facility, and the Fountain Inn Supported Living Program apartments was conducted. A subsequent tour of employment enclaves and Community Training Homes will be scheduled.

- **Upcoming Events & Activities** were listed and reviewed.

New Business: Chairman Nixon announced he will attend the Board meeting in March remotely, but would be unable to chair the meeting.

Adjournment: The Board meeting adjourned at 5:48 PM.

Submitted by: Sandra W. Brown
Sandra W. Brown, Executive Assistant

Approved by Board of Directors: Jason Strand 3/23/23
Jason Strand, Vice Chair Date