



**MINUTES**  
**BOARD of DIRECTORS MEETING**  
**OCTOBER 24, 2019 - 4:30 PM**  
**PATRICK CENTER ANNEX**

Notice of the meeting was sent to all Board Members, The Greenville News, WYFF-TV 4, Fox-TV 21, and the Greenville County Council. Notice and agenda were posted in the lobby of the Patrick Center Administration Building and the Patrick Center Annex and the Thrive Upstate Website prior to the meeting.

**Members Present:** Christy Cates Bright, Interim Vice Chair  
Clyde Baucom, Interim Treasurer  
Paul Hamberis (by phone)  
Bern Mebane  
Bryant Nixon (unofficial)  
Jason Strand  
Amanda Walkup

**Members Absent:**  
Bob Ariail, Interim Chair  
Alex McNair

**Staff Present:** Tyler Rex  
David Bright  
Sandy Brown  
Alicia Grubel  
Elise Hardin  
Al Hill  
Peggy White

**Call to Order:** With a quorum present, Christy Cates Bright, Interim Vice Chair, called the meeting to order at 4:33 PM.

**Approval of Consent Agenda:** The Consent Agenda items included the September 26, 2019 Board Minutes, the September Health and Safety Report, Dashboard and Services at a Glance reports, and Board Policy 200-4. There were no questions or comments. **A Motion: To approve the Consent Agenda items as presented. Bern Mebane made the motion to approve with a second by Clyde Baucom. The motion passed unanimously.**

**Highlighted Program—Community Services:** Tyler Rex, Executive Director, introduced Elise Hardin, Day Services Director. She introduced Samantha Blakely-West, Patrick Center Activities Program Administrator; Beverly Jackson, Patrick Center Workshop Program Manager; Sandra Hughes, Day Services Direct Support Professional; and Michelle, a Community Services Program participant. Mr. Rex complimented Ms. Hughes on her sunny disposition and long years of service and relayed a grateful comment from a parent. He thanked the Day Program for the good work they do.

Ms. Hardin explained the Activities program has a Community Services group that allows individuals served to engage in community integration activities to practice safety and social skills, learn about things in which they have an interest, and to share their abilities through volunteerism. Ms. Jackson reported the Patrick Center Workshop Community Services group has a Meals on Wheels route that recently increased from three to five days a week, as well as other community activities. Community Services at the Patrick Center has grown to two groups, and both Blue Ridge and Fountain Inn Day Services programs have a group. Ms. Blakely-West provided a calendar of events and Ms. Hughes described a photo display showing

individuals participating in community activities and events. Mr. Mebane, a parent of an individual served, made complimentary remarks about the program.

**Executive Director's Report:** Tyler Rex, Executive Director, reviewed highlights of the Executive Director's Report that was provided by email and in the information packet at the meeting.

FY20 Expense Adjustments. Mr. Rex reported significant changes to address the shortfall forecast for the end of the fiscal year. In addition to several employees being impacted by the reduction in force, steps to increase cost savings by repurposing positions, freezing vacancies, eliminating expense contracts, and other retooling measures were implemented. Each program going forward must move toward sustainability and operate on revenue it generates. It is expected the changes implemented should produce enough results to absorb unexpected expenses.

Alliant Review. Alliant ASO completed its follow-up Medicaid compliance review following the original review completed in early 2019. Administration, Residential, Day Program and Early Intervention all scored 100% on the follow-up review. Behavior Support Services had three citations, following a transition to a new review process. Steps are being taken to correct any remaining issues. The next review will be in September 2020.

DDSN Internal Audit. DDSN's Internal Audit division will be conducting a follow up to its 2017 audit, and will be onsite during the last week of October to review compliance with the Plan of Correction.

Community Notes.

- Carmen Hightower, who received supports through Thrive Upstate for many years, will speak at the "CAN Talks" event on October 22, to provide a unique look at the lives of those living with a disability.
- Thrive Upstate will be volunteering at the Greenville Spinx Runfest on Saturday, October 26. Runners finishing their race will be given their finisher's medal by one of our special friends. Thrive's own Peter Butler (Benefits Administrator) will be competing in the half marathon.
- The Greenville Greeters will be at TD Bank's main campus on October 24.
- A team from Furman University's Diversity Leaders Initiative has selected the 2<sup>nd</sup> Annual Drumming Up Awareness Event in March 2020 as its community impact project and will assist to expand this unique awareness event.

Department of Mental Health. Mr. Rex recently met the executive director of the Greater Greenville Mental Health Center, Peter Camelo, and discussed ways to collaborate and cross-train to better serve individuals with both a mental health disorder and developmental disability.

**Judson Property:** Mr. Rex reviewed that in August the Board voted to sell the Judson Property and donate the funds to the Thrive Upstate Foundation. At the September meeting, Mr. Rex favored funds from a sale of the property to go to Thrive Upstate due to the financial situation. Discussion was tabled at that time. At the October meeting, Mr. Mebane suggested the Greenville County Development Plan be analyzed to determine growth and how it may affect the Judson Property. Mr. Rex supports revisiting the sale of the Judson Property in the future and to determine whether the funds should benefit the Foundation or Thrive Upstate. **A Motion: Clyde Baucom moved to vacate the motion to sell the Judson Property and to retain it for future review and discussion toward a sale as desired. Bern Mebane seconded the motion. The motion passed unanimously.**

**September 2019 Financial Reports:** Mr. Baucom reviewed highlights of the September 2019 Financial Reports.

Balance Sheet. Mr. Baucom noted the Cash - Operating Change Prior Year in September was \$483,061. Accounts Receivable (Net Bad Debt Allowances) Change Prior Year was \$534,784. Total Assets and Deferred Outflows-Pension Change Prior Year was \$1,047,385. Total Liabilities, Deferred Inflows-Pension and Fund Equity Change Prior Year was 1,047,385. The Current Ratio in September was 0.86.

Profit and Loss. The Contract Revenue Current Month Actual was \$66,913 and had a Variance to Budget of \$12,225. Total Operating Revenue Variance to Budget was \$14,836. Total Operating Expenditures were \$57,273 below budget. Net Revenue Over Expenses Current Month Variance to Budget was \$72,109. Year to Date, Net Revenue Under Expenses Variance to Budget was (\$75,811).

Profit and Loss Comparison – All Months. Mr. Baucom reported Total Operating Revenue in September 2019 was \$2,400,982, the highest total year to date. Total Operating Expenditures in September 2019 was \$2,325,343, the lowest year to date. The Net Loss year to date was (\$65,217), which was significantly less than last month.

Year / Year Comparison. Mr. Baucom noted the September 2018 YTD and September 2019 YTD Variance in Total Operating Revenue was \$333,548. Total Operating Expenditures Variance was (\$457,421), mostly due to Salaries and Employee Benefits.

Cash Flow Projection. The projection for Operating Cash at the End of Period in May 2020 was (\$526,621) and (\$1,518,808) in June 2020 due to three pay periods in May and only one provider check in June. Mr. Baucom reviewed the declining Operating Cash plus LGIP from the September 2019 Actual of \$1,426,048 to the projected June 2020 balance of (\$882,003).

Comparison of Cash Flows for FY19 vs FY20. The Operating/LGIP Balance in July-June in Previous Year FY 2018/2019 was \$1,326,797; Current Year FY 2019/2020 is projected to be (\$882,003), a Difference of (\$2,208,800). Mr. Rex pointed out this projection does not reflect the projected savings of the recent cost-cutting measures but next month's projections will. Annualized, \$2 million in savings is forecast.

**New Business:** There was no new business.

**Public Comments:** There were no public comments.

**Adjournment: A Motion:** To adjourn the Board of Directors Meeting. Bern Mebane made the motion with a second by Jason Strand. The motion passed unanimously.

Respectfully submitted by Sandra W. Brown, Executive Assistant.

Approved by: 

Interim Chairman

10/21/19  
Date