



MINUTES
BOARD of DIRECTORS MEETING
MARCH 28, 2019 - 4:30 PM
PATRICK CENTER ANNEX

Notice of the meeting was sent to all Board Members, The Greenville News, WYFF-TV 4, Fox-TV 21, and the Clerk to Council, Greenville County. Notice and agenda were posted in the lobby of the Patrick Center Administration Building and the Patrick Center Annex and the Thrive Upstate Website prior to the meeting.

Members Present: Bob Ariail, Interim Chair
Christy Bright, Interim Vice Chair
Clyde Baucom, Treasurer
Paul Hamberis
Bern Mebane
Bryant Nixon (unofficial)
Jason Strand (unofficial)
Amanda Walkup (by phone)

Members Absent: Alex McNair

Staff Present: Tyler Rex
David Bright
Sandy Brown
Al Hill

Elise Hardin
Peggy White
Stacy Whitsel

Call to Order: Christy Bright, Interim Vice Chair, called the meeting to order at 4:35 PM and presided until Bob Ariail, Interim Chair, arrived. A quorum was present.

Approval of Consent Agenda: The Consent Agenda items included the February 28, 2019, Board Minutes, the Health and Safety Report, Dashboard and Services at a Glance reports, Review of Contracts, and Board Policies 100-11, 100-12, 100-13, and 100-14. **A Motion: To approve the Consent Agenda items as presented. Bern Mebane made the motion to approve with a second by Clyde Baucom. The motion passed unanimously.**

Agenda items IV. and VI. were advanced with unanimous consent to ensure the presence of a quorum to deal with action items.

Flexible Spending Account Eligibility: Tyler Rex reported some employees enrolled in the Flexible Spending Account, used it, and either were terminated or left employment within a short employment period without making a fair contribution to the Flexible Spending Account. Discussion followed. **A Motion: To change employee eligibility to participate in the Health Flexible Spending Account and the Dependent Care Flexible Spending Account to the next open enrollment period following one year of continuous employment. Motion by Clyde Baucom with a second by Paul Hamberis. The motion passed unanimously.** The provider required individual Board signatures on a Certificate of Adopting Resolution, which was obtained.

Buncombe Road Property Sale Resolution: Mr. Rex reviewed that the Board had approved the sale of the Buncombe Road Property at the February Board Meeting, and informed the closing was scheduled for April 4. DDSN has allowed Thrive Upstate to use the proceeds to pay off the Blue Ridge Day Services facility mortgage, with the balance to be returned to DDSN. A Resolution regarding the sale was presented to the Board for approval and signature of the Interim Chairman. **A Motion: To approve the Resolution**

of the Directors of the Greenville County Disability and Special Needs Board regarding the sale of the property located at 1438 South Buncombe Road, Greer as presented. Bern Mebane made the motion with a second by Paul Hamberis. The motion passed unanimously.

Executive Director's Report: Residential Supervised Living Program I – Gresham Residence. Stacy Whitsel, Director of Residential Services, provided background on the reopening of the upgraded Gresham residence that was previously a CTH II residence and now an SLP I. Individuals were assessed to identify those who can live together successfully in an independent environment with only staff support as needed. An individual spoke about how his life was improved with increased independence since he moved from a Community Training Home II to a Supervised Living Program I home.

Mr. Rex reviewed highlights of the Executive Director's Report for March. Training Requirements. He reported only two staff remain on administrative leave for failure to complete the new training requirements effective on March 1st.

JTEKT Tour. JTEKT's research and development staff visited an SLP, ICF and Day Program to observe firsthand mobility restrictions encountered by individuals using assistive devices with the intent of developing a product to improve mobility. A partnership is growing stronger with an invitation for Greenville Greeters to visit JTEKT and their staff volunteering on weekends to spend time with individuals.

Van Routes. Mr. Rex reported Al Hill has been working to ensure van routes meet the internal policy of one hour or less duration, and now most routes are less than an hour, with a few outliers.

Greenville Greeters. Greenville Greeters returned to Michelin Headquarters to welcome their employees and were featured in a report by WYFF News 4. Michelin employees were excited to see them again.

Drumming Up Awareness. Thrive Upstate and Sacred Heartbeats Drumming will provide a free concert at NOMA Square in Greenville on Friday, March 29 at 12 noon to increase awareness.

Special Olympics. Mr. Rex invited the Board to attend the Special Olympics Area Games that will be held at Furman University on Wednesday, April 24 at 10 AM.

February 2019 Financial Report: Clyde Baucom presented the February 2019 financial report. On the Balance Sheet, he noted Total Assets and Deferred Outflows-Pension Change from Prior Year was \$1,884,864. The Current ratio increased to 1.12.

On the Profit and Loss statement, Mr. Baucom said Total Operating Revenue for February showed a Variance to Budget for the month of (\$45,361). The Total Operating Revenue Variance to Budget Year to Date was \$430,313. Total Operating Expenditures for the month was budgeted at \$2,229,086 with a Variance to Budget of \$65,920 for the month. The Total Operating Expenditures Variance to Budget Year to Date was (\$283,930). Net Revenue Over Expenses Variance to Budget for the month was \$20,559, and the Year to Date Variance to Budget was \$146,383. He pointed out that Contract Revenue had a Variance to Budget of \$14,732 for the month, and Consumer Wages showed a (\$9,631) Variance to Budget for the month.

The Profit and Loss Comparison-All Months report showed a Net Gain for the month of \$39,791, and the Net Gain Year to Date was \$279,061.

The Year-to-Year Comparison statement showed a Variance in Total Operating Revenue from February 2018 YTD to February 2019 YTD of \$173,604. Total Operating Expenditures Variance from February 2018 YTD to February 2019 YTD was (\$468,089). The Net Gain for YTD February 2018 was \$573,546, and the Net Gain for YTD February 2019 was \$279,061 with a Variance of (\$294,485).

On the Cash Flow Projection report, Mr. Baucom reported an actual Net Increase in Cash of \$19,036. Operating Cash at end of Period in February was \$1,300,171. Operating Cash plus LGIP at the end of February was \$2,314,036. Operating Cash plus LGIP at the end of June 2019 is projected to be \$1,160,961.


A Comparison of Cash Flows for FY18 vs FY19 was briefly reviewed. Mr. Baucom noted the Operating Cash/LGIP Balance in FY 2017/2018 was \$1,473,199 and was \$1,160,961 in FY 2018/2019, a difference of (\$312,238).

New Business: There was no new business.

Public Comments: There were no public comments.

Adjournment: The meeting adjourned at 5:48 PM.

Respectfully submitted by Sandra W. Brown, Executive Assistant.

Approved by: 
Robert Ariail, Interim Chair

5-2-19
Date