



Invitation for Bids Solicitation

Solicitation Number: 178

Solicitation Title: Landscaping Services

Solicitation Description: Grounds maintenance for 15 Properties

Procurement Agent: *Yvonne Kubacki*

Phone Number: (864) 679-0220, extension 3817

Email Address: ykubacki@thriveupstate.org

Submit Offer By (Opening Date/Time): Thursday, June 7, 2018 at 10:00 A.M.
(EST)

Number of Copies to be Submitted: *One (1) Original and Four (4) Copies
(Marked 'Copy')*

***Offers must be submitted in a sealed package. Submit your sealed offer
to either of the following addresses:***

Mailing Address:

Thrive Upstate

Attention: Yvonne Kubacki – Purchasing Agent

P.O. Box 17467

Greenville, SC 29606

Physical Address:

Thrive Upstate

Annex Building

Attention: Yvonne Kubacki – Purchasing Agent

Room #131

1700 Ridge Road

Greenville, SC 29607



Invitation for Bids Solicitation

(Please return this page with your bid proposal.)

Name of Bidder/Vendor: _____

Authorized Signature: _____

Title: _____

Printed Name: _____

Signature: _____

Date: _____

Bidder/Vendor Address: _____

Bidder/Vendor Phone Number: _____

Bidder/Vendor Email Address: _____

Taxpayer Identification Number: _____

Exhibit A
Grounds Maintenance Specifications
For Thrive Upstate HUD Facilities

- 1) Spring-Fall (March-October) every seven to ten days. Winter (Dec.-Feb.) as needed for the balance of the year. The cutting height will be three to four inches.
- 2) At each visit *ALL* walkways and curbs will be edged as well as the perimeter of the shrubbery beds and mulched trees.
- 3) All sidewalks, curbs, parking areas, and driveways will be blown free of grass clippings after each service visit.
- 4) All beds (shrubbery, tree, flowers, etc.) are to be weed free including parking areas, sidewalks, and curbs. Requires some work on Saturdays (office building – parking lots)
- 5) All trash or debris (limbs, trash, etc...) will be removed before cutting and after for curb appeal on every visit.
- 6) Trim and prune all shrubbery so it is below windows and trees 8' above ground depending on tree height once per quarter. Trim and prune sucker growth or broken limbs on each visit.
- 7) Leaves and down limbs will be removed from all properties on every visit.
- 8) Any and all vegetation will be killed then removed off fences and buildings.
- 9) Drainage basins are to be kept cut and unwanted vegetation and foliage removed, including fence lines.
- 10) Winter Visits-As needed requires site visits by contractor to assess the needs of the properties. All leaves, limbs, weeds, etc... Will need to be removed throughout winter.

HUD Property Locations

<u>Program</u>	<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>	
CTH Riverdale	1107 Pinewood Lane	Greenville	SC	29611	Ayres Housing
CTH Edgefield	113 Edgefield Road	Greenville	SC	29605	Ayres Housing
CTH Arlington	104 E. Arlington Ave.	Greer	SC	29651	Ayres Housing
CTH Gridley	407 Gridley Street	Greenville	SC	29609	Ayres Housing
Hughes Residence	104 Hughes Street	Fountain Inn	SC	29644	Stone Development
Travelers Rest Residence	252 Little Texas Road	Travelers Rest	SC	29690	Stone Development
CTH Maywood	12 Maywood Drive	Taylors	SC	29687	Browning Development
CTH Hampton	305 Hampton Ave.	Greenville	SC	29604	Browning Development
CTH Jerome	2 Jerome Drive	Greenville	SC	29617	Browning Development
Fountain Inn Residence	105 Old Fairview Road	Fountain Inn	SC	29644	GA Properties
Greenville Residence	158 Cavalier Drive	Greenville	SC	29607	GA Properties
Greer Residence	112 S. Beverly Lane	Greer	SC	29651	GA Properties
SLP Fountain Inn	100 Hughes Street	Fountain Inn	SC	29644	MR Development
SLP Duncan Road	419 Duncan Road	Greenville	SC	29611	MR Development
SLP Properties West	10 Furman Road	Greenville	SC	29609	Properties West

Grounds Maintenance Proposal

Program Location

Location Bid Annual Amount

CTH Riverdale	_____
CTH Edgefield	_____
CTH Arlington	_____
CTH Gridley	_____
Hughes Residence	_____
Travelers Rest Residence	_____
CTH Maywood	_____
CTH Hampton	_____
CTH Jerome	_____
Fountain Inn Residence	_____
Greenville Residence	_____
Greer Residence	_____
SLP Duncan Road	_____
SLP Properties West	_____
SLP Fountain Inn	_____

Total Annual Bid Amount: _____

Please return this form with your bid proposal.



Thrive Upstate – HUD Properties

Bid #178Cntrct

Landscaping Services – HUD Properties

Contract will begin on July 1, 2018

Vendors must be able to provide proof of:

1. Liability Insurance
2. Worker's Compensation Insurance



ILLEGAL IMMIGRATION (NOV. 2008): (An overview is available at www.procurement.sc.gov) By signing your offer, you certify that you will comply with the applicable requirements of Title 8, Chapter 14 of the South Carolina Code of Laws and agree to provide to the State upon request any documentation required to establish either: (a) that Title 8, Chapter 14 is inapplicable to you and your subcontractors or sub-subcontractors; or (b) that you and your subcontractors or sub-subcontractors are in compliance with Title 8, Chapter 14. Pursuant to Section 8-14-60, "A person who knowingly makes or files any false, fictitious, or fraudulent document, statement, or report pursuant to this chapter is guilty of a felony, and, upon conviction, must be fined within the discretion of the court or imprisoned for not more than five years, or both." You agree to include in any contracts with your subcontractors language requiring your subcontractors to (a) comply with the applicable requirements of Title 8, Chapter 14, and (b) include in their contracts with the sub-subcontractors language requiring the sub-subcontractors to comply with the applicable requirements of Title 8, Chapter 14. [07-7B097-1]

By signing below, I have read the above clause of the South Carolina Illegal Immigration Act and certify that I will comply.

Signature/Date

Vendor/Company Name

Please include this form with your bid proposal packet.