

## Direct Support Professional

### Position Summary

Direct Support Professional (DSP) is a Compassionate Direct Care Staff who assure our developmentally disabled Individuals achieve their highest level of Independence in the residential home setting at various locations throughout Greenville County.

### Position Responsibilities

- Ability to work assigned schedule. Available schedules are Full-Time; 2<sup>nd</sup> and 3<sup>rd</sup> shift with 12 hour weekends when scheduled
- Assist our Individuals with all Daily Living skills such as but not limited to: Ambulation, Personal Care, Bathing, Meal Preparation, Housekeeping, Laundry, Socialization, Medication Administration, Shopping, Community Outings and more.
- Provide our Individuals with transportation by operating an agency vehicle. Must have a valid South Carolina Driver's License.
- Assure all required documentation is completed written and electronically.
- Maintain a positive relationship with our Individuals, their Families and all departments to assure the most effective approach of care.
- Assure our Individuals maintain a Healthy lifestyle by dispensing medication, following all doctor's orders and behavior support plans.
- Assist our Individuals with maintaining their funds by assuring all transactions are appropriately documented and accounted for.
- Maintain current training and certification
- Follow all Thrive Upstate policies and procedures. Assure proper reporting to Agency, State, and Federal Authorities per directed guidelines.
- Maintain a clean and safe environment for our Individuals at all times.
- Other duties as assigned

### Essential Skills and Experience

- High school diploma or equivalent.
- Must have a valid Driver's License and clean driving record
- Ability to use independent judgment, decision-making skills, verbal and written communication skills, human relation skills, team working skills, and organizational skills
- Ability to work flexible shift hours based on needs of the department.
- Must have a passion for working with individuals with Developmental Disabilities
- Strong written and verbal communication
- Should be able to exhibit high levels of patience and compassion
- Must be able to multi-task
- Must be able to comply with heavy documentation standards and policies

***Thrive Upstate is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability or protected Veteran status.***