



## Invitation for Bids Solicitation

Solicitation Number: 179

Solicitation Title: Vending Service

Solicitation Description: Vending Services for Six (6) Locations

Procurement Agent: *Yvonne Kubacki*

Phone Number: *(864) 679-0220, extension 3817*

Email Address: [ykubacki@thriveupstate.org](mailto:ykubacki@thriveupstate.org)

Submit Offer By (Opening Date/Time): Thursday, May 10, 2018 at 2:00 P.M.  
(EST)

Number of Copies to be Submitted: *One (1) Original and Four (4) Copies  
(Marked 'Copy')*

***Offers must be submitted in a sealed package. Submit your sealed offer  
to either of the following addresses:***

**Mailing Address:**

*Thrive Upstate*

*Attention: Purchasing Agent – Yvonne Kubacki*

*P.O. Box 17467*

*Greenville, SC 29606*

**Physical Address:**

*Thrive Upstate*

*Annex Building*

*Attention: Purchasing Agent – Yvonne Kubacki*

*Room #132*

*1700 Ridge Road*

*Greenville, SC 29607*



**Invitation for Bids Solicitation  
#179Cntrct – Vending Services**

*(Please return this page with your bid proposal.)*

Name of Bidder/Vendor: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Bidder/Vendor Address: \_\_\_\_\_

\_\_\_\_\_

Bidder/Vendor Phone Number: \_\_\_\_\_

Bidder/Vendor Email Address: \_\_\_\_\_

Taxpayer Identification Number: \_\_\_\_\_



## **#179Cntrct – Vending Services**

The purpose of this solicitation is to establish a service provider to furnish vending services (food items only) for six (6) Thrive Upstate facilities.

### **Location #1**

*Piedmont Skills/Fountain Inn – 106 Hughes Street, Fountain Inn, SC 29644*

### **Location #2**

*Southchase - 110 Southchase Blvd., Fountain Inn, SC 29644*

### **Location#3**

*Piedmont Skills/Blueridge – 2414 West Blueridge Drive, Greenville, SC 29611*

### **Location #4**

*Thrive Upstate/Annex – 1700 Ridge Road, Greenville, SC 29607*

### **Location #5**

*Thrive Upstate/Patrick Center – 1700 Ridge Road, Greenville, SC 29607*

### **Location #6**

*Nursing – 12 Winchester Court, Mauldin, SC 29662*



## **#179Cntrct – Vending Services**

### **Proposal #1 – Request for Vending Services Using Our Machines**

Proposal #1 is for stocking the machines and maintaining the inventory only.

Thrive Upstate owns (8) eight vending machines. Thrive Upstate would be responsible for maintenance and insurance of our machines only. The location of these machines is listed below.

- Piedmont Skills/Fountain Inn – (1) Machine
- Southchase – (1) Machine
- Piedmont Skills/Blueridge – (2) Machines
- Thrive Upstate/Annex – (1) Machine
- Thrive Upstate/Patrick Center – (2) Machines
- Nursing – (1) Machine



## **#179Cntrct – Vending Services**

### **Proposal #2 – Request for Vending Services Using Vendor’s Equipment**

Proposal #2 is for furnishing and installing (8) eight automatic vending machines and maintaining food inventory.

Proposal #2 needs to include the cost of moving our vending machines to a storage area located at our Southchase facility.

#### **Vendor Requirements – Proposal #1 & Proposal #2**

Vendor shall ensure that out-of-stock service is available during business hours Monday through Friday. The response time for out-of-stock service shall be no more than (3) three hours from time of notification.

The vendor shall ensure a toll free number for service call is affixed and easily identified on each vending machine.

The vendor shall ensure that vending machine stocking of all vending machines does not fall below 50% capacity.

The vendor will submit a detailed list of items that shall be stocked in the vending machines. Food sold through vending machines shall be free from spoilage, filth, or other contamination and shall be safe for human consumption. The food shall be obtained from sources that comply with all laws relating to food and food labeling.

The vendor shall rotate stock so that no food is dispensed after the expiration date noted on the package. The vendor shall ensure that products with expired “freshness” or “sell by” dates are removed from the vending machines. The vendor shall have an effective program that ensures the freshness of all products vended to Thrive Upstate.



## **#179Cntrct – Vending Services**

Vendor personnel shall behave in a professional manner at all times while on Thrive Upstate premises. Vendor staff shall dress appropriately, avoid profanity, and shall not possess contraband while on Thrive Upstate property.

The vendor shall be responsible for the safety and health of all vendor personnel on the job and shall comply with all applicable provisions of the Occupational Safety and Health Act.

Prices of vended foods shall remain at reasonable levels, shall be fixed and determined jointly by Thrive Upstate and the vendor. Prices shall be established prior to commencement of a contract and shall be firm for the initial twelve months of the contract.

### **Vendor Requirements – Proposal #2 Only**

The vendor shall furnish, install, maintain, and operate (at Vendor's expense) vending machines. The vendor shall place and operate vending machines only in areas designated by Thrive Upstate.

The vendor shall ensure that repair service is available during regular business hours Monday through Friday.

Each vendor's vending machine installed at Thrive Upstate shall receive monthly preventative maintenance performed by the vendor. This monthly maintenance will include, but is not limited to, service, testing, inspection, repair and/or cleaning of motors/compressors, electronics, wiring, lighting, doors/gaskets, sanitation, locks, overall appearance, etc.

The vendor shall be responsible for insuring the vendor's vending equipment and the vending vehicles while on Thrive Upstate's property. Thrive Upstate shall not be liable for any damage or injury done to the goods or property of the vendor.



## **#179Cntrct – Vending Services**

The vendor shall ensure a toll free number for service call is affixed and easily identified on each vending machine.

Installed vending machines shall be equipped with cash/coin usage capabilities and equipped with one dollar/five dollar validator.

### **Miscellaneous**

The contract will start June 1, 2018 and run through May 31, 2019 with three optional one year extensions.

The vendor shall work with Thrive Upstate to ensure food and/or equipment is in place and operational by contract start date.



ILLEGAL IMMIGRATION (NOV. 2008): (An overview is available at [www.procurement.sc.gov](http://www.procurement.sc.gov)) By signing your offer, you certify that you will comply with the applicable requirements of Title 8, Chapter 14 of the South Carolina Code of Laws and agree to provide to the State upon request any documentation required to establish either: (a) that Title 8, Chapter 14 is inapplicable to you and your subcontractors or sub-subcontractors; or (b) that you and your subcontractors or sub-subcontractors are in compliance with Title 8, Chapter 14. Pursuant to Section 8-14-60, "A person who knowingly makes or files any false, fictitious, or fraudulent document, statement, or report pursuant to this chapter is guilty of a felony, and, upon conviction, must be fined within the discretion of the court or imprisoned for not more than five years, or both." You agree to include in any contracts with your subcontractors language requiring your subcontractors to (a) comply with the applicable requirements of Title 8, Chapter 14, and (b) include in their contracts with the sub-subcontractors language requiring the sub-subcontractors to comply with the applicable requirements of Title 8, Chapter 14. [07-7B097-1]

By signing below, I have read the above clause of the South Carolina Illegal Immigration Act and certify that I will comply.

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Signature/Date

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Vendor/Company Name

**(Please include this form in your bid proposal packet)**