



MINUTES
THRIVE UPSTATE
BOARD of DIRECTORS MEETING
MARCH 22, 2018 - 4:30 PM
PATRICK CENTER ANNEX

Notice of the meeting was sent to all Board Members, The Greenville News, The Greenville Journal, WYFF-TV 4, Fox-TV 21, and the Clerk to Council, Greenville County. Notice and agenda were posted in the lobby of the Patrick Center Administration Building and the Patrick Center Annex and the Thrive Upstate Website prior to the meeting.

Members Present:	Bryant Nixon, Chair Christy Bright Paul Hamberis Alex McNair Bern Mebane (by phone) J.T. Morris	Members Absent:	Bob Ariail Clyde Baucom Amanda Walkup
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Staff Present:	Tyler Rex Al Hill Sandy Brown Stacy Whitsel Dee DiCarlo	Anne Arrington Peggy White David Bright Nicole Lomax
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Call to Order: Bryant Nixon, Chair, called the meeting to order at 4:34 PM.

Approval of Consent Agenda: The Consent Agenda items included the February 22, 2018, Board Minutes, the Health and Safety Report, and the Dashboard and Services at a Glance reports, and Approval of Policies 100-8, 100-9, 100-10, 100-12, 100-12, 100-13 and 100-14. There was a question if Policy 100-12 on Opening Invocations Before Meetings allowed for others outside of Board members to offer the Invocation. **A Motion: To remove Policy 100-12 from the Consent Agenda for further review. Alex McNair made the motion with a second by Paul Hamberis. The motion passed with a unanimous voice vote.**

A Motion: To approve the Consent Agenda items. Paul Hamberis made the motion with a second by J.T. Morris. The motion passed.

Executive Director's Report:

Thrive Alive 250 Presentation. Members of Thrive Alive 250, a self-advocacy group of individuals served in Thrive Upstate's Residential Program, and Residential staff attended the Board Meeting. A copy of the Thrive Alive 250 Mission and Goals was provided. Residential staff and Thrive Alive 250 members spoke

about their responsibilities, activities, goals, and experiences. The Board expressed appreciation for their presentation.

Annual Review of Contracts. The annual review of contracts will be addressed at the April meeting.

Statewide Issues. Mr. Rex reported the DHHS' Final Rule is going forward, and that providers must be in compliance by the end of the year. The co-location requirement limiting the proximity of facilities within a five-mile radius has been extended to 2022.

DDSN will be incorporating a new quality assurance process based on the Basic Assurances program of the national accrediting agency, Center for Quality Leadership (CQL). The Thrive Upstate Leadership Team will be piloting the new QA program.

Chris Neeley, the executive director of the Meyers Center in Greenville, has been appointed to the SC DDSN Commission representing the Upstate. Mr. Neeley met with Tyler Rex and toured the Patrick Center to become familiar with Thrive Upstate's programs and issues in the disabilities industry.

The executive leadership team has been restructured, and the strategic plan is being developed along with the budget, both of which will be presented to the Board at the June meeting.

February 2018 Financial Report: J.T. Morris reviewed the financial report and noted the current ratio has steadily increased to 1.03 percent. The Balance Sheet showed Operating Cash increased \$239,000 over the prior month and \$1.2 million since July 2017. The Profit and Loss statement shows Revenue from DDSN increased \$131,000 more than budgeted. The Total Operating Revenue variance was \$122,500. Salaries were budgeted for more than \$1 million and showed a variance of \$86,000 for February. He noted Overtime increased slightly. Net Revenue Over Expenses Year to date was \$525,000.

The Total Operating Revenue on the Profit and loss Comparison-All Months report was just under \$2.2 million and the Net Gain for the month was over \$60,000 with the Net Gain Year to Date at more than \$573,000. The variance in Total Operating Revenue shows a gain of more than \$1.3 million on the Year to Year Comparison report. Overtime was down from the same time last year. The Cash Flow Projection report showed \$2.1 million in February 2018 and projects a \$1.2 million balance in June 2018. Peggy White explained three DDSN payments are expected in May but only one payment in June. She pointed out Cash in July 2018 is projected to increase to the February level.

Approval of Policy 400-7 Investment Policy: Mr. Rex reviewed that Policy 400-7 was tabled at the February Board meeting for further review by the Finance Committee. He informed the Board that Kevin Yacobi, DDSN Internal Audit director, had reviewed the investment policy and had no recommendations. At its March 15 meeting, the Finance Committee approved the Investment Policy and recommended Board approval. **A Motion: To approve Policy 400-7 Investment Policy on recommendation of the Finance Committee. The motion passed unanimously.**

Approval of Room and Board Rates for 2018: Mr. Rex reviewed that residential room and board rate increases are based on numbers provided by auditors and are approved by DDSN. A chart comparing 2017 room and board rates to 2018 rates was provided along with documentation of DDSN approval.

Approval of Human Rights Committee Application: A Human Rights Committee (HRC) application for Beryl Brissenden and a letter of recommendation by Liza Bryant, the Human Rights Committee Coordinator, was presented to the Board for approval. Mr. Bryant reviewed the purpose of the Human

Rights Committee. **A Motion:** To accept management's recommendation to approve Ms. Beryl Brissenden's application to the HRC. The motion passed unanimously.

New Business: There was no new business discussed.

Public Comments: There were no public comments.

Adjournment: There being no further business, the meeting was adjourned.

Respectfully submitted by Sandra W. Brown, Executive Assistant.

Approved by: _____
Bryant Nixon, Chairperson

4/26/2018
Date